



Participant Application

In order to be considered for PG&E Summer Jobs Program you must complete all four sections of the application. You may attach additional materials to your application.

Section 1: Program Participant Information

Name of Youth Participant: _____

School: _____

Address: _____

Phone Number: _____ Youth Email Address: _____

Have you ever been a Club Member: Yes No Number of years as a Club Member: _____

T-Shirt Size (circle One) XS S M L XL XXL XXXL

All selected Program Participants will be notified via phone call during the week of April 23rd. If your number changes during the application period, it is your responsibility to contact summerjobs@bgcsac.org with updated contact information. Any applicant who is unable to be contacted because of illegible contact information will be disqualified.

Section 2: Program Requirements

Phase 1 Participant Agreements: April-May, Career Launch Classes at the Boys & Girls Club

I agree to perform the following in order to be eligible to apply for one of the 40 summer jobs available. (please initial each item)

_____ I will complete and submit Membership Application at Raley Teen Center or Teichert Branch.

_____ I will attend the Boys & Girls Club weekly for program updates and complete a *minimum* of six Career Launch classes at Raley Teen Center or Teichert Branch. I understand that if I do not complete a minimum of six classes I will not be eligible to move on to the interview phase of the program.

_____ I will attend the "Game of Life" orientation event at Raley Teen Center on Thursday, April 26th from 6:00-8:00 PM at Raley Teen Center.

_____ I will complete the Employment Application.

_____ I will attend my scheduled Group Interview Day on May 31st at Raley Teen Center.

_____ I will graduate from the Career Launch Program.

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_____ I am between the ages of 15-18 and enrolled in high school as of May 1, 2018.

Phase 2 Participant Agreements: June-July, Youth Summer Internship Program

If selected for an internship, I agree to perform the following in order to be formally hired. *(please initial each item)*

_____ I will complete paperwork and obtain a Work Permit from my school.

_____ I will receive job placement assistance.

_____ I will work up to 20 hours per week for 5 weeks (Monday through Thursday) and receive a paycheck every 2 weeks for work performed. The internship will take place from June 18, 2018 - July 19, 2018.

Section 3: Select Your Career Launch Class Schedule

_____ I understand that I must select one of the following Career Launch Groups to participate in. If for some reason I am unable to make it to one of my group's sessions, I can make it up and attend an alternative class approved by Boys & Girls Club staff.

Please select the Career Launch Group you plan to attend:

- Group A - Teichert Branch:** Mondays and Wednesdays from 4:30-6:00 PM. The First Career Launch Class will begin on April 30, 2018. The rest of the dates are as follows (all programs will take place from 4:30pm-6:00pm): May 2, 7, 9, 14, 16, 21, 23
- Group B - Teichert Branch:** Tuesdays and Thursdays from 4:30-6:00 PM. The First Career Launch Class will begin on May 1, 2018. The rest of the dates are as follows (all programs will take place from 4:30pm-6:00pm): May 3, 8, 10, 15, 17, 22, 24
- Group C Raley Teen Center:** Mondays and Wednesdays from 4:30-6:00 PM. The First Career Launch Class will begin on April 30, 2018. The rest of the dates are as follows (all programs will take place from 4:30pm-6:00pm): May 2, 7, 9, 14, 16, 21, 23
- Group D Raley Teen Center:** Tuesdays and Thursdays from 4:30-6:00 PM. The First Career Launch Class will begin on May 1, 2018. The rest of the dates are as follows (all programs will take place from 4:30pm-6:00pm): May 3, 8, 10, 15, 17, 22, 24



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Section 4: Short Essay Questions *You may type your answers and attach them on a separate sheet of paper. You will be evaluated based on your grammar, spelling and neatness. Any illegible answers will not be accepted.*

- 1) Why are you interested in participating in the PG&E Summer Jobs Program?

- 2) What skills do you have that that will set you apart from other applicants?

- 3) What goals do you have for yourself over the next 5 years?

- 4) In your own words, please describe three qualities that an excellent employee possesses.

I attest to the fact that I have completed the entire application on my own and to the best of my ability. I agree to take ownership of my application and will respond to all communication with the Boys & Girls Clubs in a timely manner.

Signature of Program Applicant: _____

Date: _____

Signature of Parent/Guardian: _____

Date: _____