



Volunteer Application

Administrative Offices

5212 Lemon Hill Avenue * Sacramento, CA 95824 * Phone: 916-392-1350 * Fax: 916-392-1835

Why are you volunteering?

College Course High School Student Retiree Community Service

How many hours do you need to complete (if any) _____

If you are a student, where are you enrolled? _____

How did you hear about the Club? _____

Personal Information:

Name: _____ Date: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Phone: _____ Date of Birth: _____

What is the best time of day to contact you? _____

Have you ever been convicted of a crime? Yes No

If Yes, please elaborate the circumstances: _____

All Volunteers must complete the BGCSAC Volunteer Clearance Process which includes TB testing and fingerprinting at the volunteer's expense.

Employment Information:

Name and contact of current employer: _____

May we contact your current employer? Yes No

Business and Volunteer References:

Name: _____ Phone: _____ Relationship: _____

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Availability:

Volunteer positions with our after school programs are available 2pm-6pm, Monday-Friday.

Volunteer positions with our Administrative Offices are available 9am-5pm, Monday-Friday. Please list your preferred volunteer schedule below.

Monday	Tuesday	Wednesday	Thursday	Friday

Emergency Contact:

Name: _____ Phone Number: _____ Relationship: _____



Important Information for Volunteers:

The Boys & Girls Clubs of Greater Sacramento is a private non-profit organization with a mission to enable all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens. The Boys & Girls Clubs of Greater Sacramento serves youth ages 6 to 18. We have a ZERO tolerance policy for inappropriate behavior of any kind and consider the care and safety of our members to be of utmost importance. Since our youth look at our staff and volunteers as role models, you must agree to the following terms;

- Remain under the supervision and support of assigned BGC staff.
- Refrain from being alone with youth.
- Refrain from using language of a sexual, vulgar or provocative nature.
- Refrain from speaking in a disrespectful, teasing, deriding or sarcastic tone.
- Refrain from sharing contact information or having contact (including social media) with youth.
- Use verbal positive feedback and support instead of physical contact with youth. Refrain from allowing youth to sit on your lap or hang on you and limit physical contact to handshakes, high fives and fist bumps.
- Use only bathrooms assigned to adults.
- Secure your valuables and put away your cell phone when in the club.
- Do not allow youth to use your cell phone.
- Do not take photos or videos of youth or violate their privacy in any way.

I agree to abide by the policies of the Boys & Girls Clubs of Greater Sacramento and volunteer codes of conduct for appropriate contact with youth. All of the information above is true and correct to the best of my knowledge.

Your signature is your approval for us to check references in regards to your volunteering at the Boys & Girls Clubs of Greater Sacramento. The organization is not obligated to provide a placement, nor are you obligated to accept the position offered. Opportunities for volunteers are provided without regard to religion, creed, race, national origin, or sex. Please contact our Administrative Offices at (916) 392-1350 or volunteer@bgcsac.org.

Signature

Date